

FINANCE COMMITTEE

MINUTES

The Finance Committee of the City of Willmar met on Tuesday , June 25th, 2019 in Conference Room No. 1 at the City Office Building.

Present:	Audrey Nelsen Chair
	Rick FagerlieVice Chairman
	Andrew PlowmanMember
	Julie Asmus Member

Others present: Finance Director Okins, Park and Rec Director Baumgarn, City Administrator Gramentz, Project Mgr. Heinz and representatives from Engen and Associates.

Item No. 1 Call to Order

The meeting was called to order at 12:00 p.m.

Item No. 2 Public Comments

There were no Public comments.

Item No. 3 Recommended Action Items for the Council

Robbins Island Four Season Shelter Plans Motion

Representatives from Engen and Associates were present to explain the changes made in the design of the proposed Robbins Island Four Season Shelter. The proposed changes as described would reduce previously presents estimates and designs to fall within the estimated dollars available for the Project.

A number of items discussed were, the changes from previous proposals. Which were less plumbing due to the size being reduced to a 56x50 building, no fireplace, no upper mechanical room, LP siding, no staff office, program space, or storage, HVAC to propane furnace, less site paving, no firepit, compost by city and none structural fill supplied by City.

Other items explained included the contingency amount is planned to cover any soil corrections needed due to the geo-technical unit price being in the estimates, any furnishings and site plantings and landscaping that would be added if funds are available.

After lengthy discussion items that the committee would like to see bid as alternates included the following;

1. Asphalt shingles instead of Standing seam metal roofing
2. Air conditioning
3. Wood ceiling in community room
4. Spray foam insulation
5. Ground concrete floor
6. Wall feature in community room

It was then moved, seconded and passed to approve the Proposed Concept Drawings as presented, order the preparation of plans and specification and advertise for bids.

There being no further business to come before the Committee, the meeting was adjourned at 1:10 PM by Chair Nelsen.

Respectfully submitted,


Steven B. Okins
Finance Director